Interreg
Atlantic Area

Co-funded by
the European Union

Financial aspects

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Information Session Call 4
Online, 22.09.2026

Why building a successful budget?

- 10% of the quality assessment criteria
- setting foundations for a good start of the project
- allowing the focus on project activities
- importance of the spending plan (specially by year): underperformance = decommitment risk during the project's implementation

How to build a successful budget?

Recommendations

- **Total Interreg fund budget** of a project **0,4 M€ – 0,8 M€** (75% ERDF)
- **Involve partners** in the preparatory work
- Clear partner responsibilities = justified budget allocations
- **Reasonable budget** according to:
  - Planned activities
  - Partner role and responsibilities/financial capacity (Lead partner: usually largest budget/coordination and management)

How to build a successful budget?

Recommendations

- **Reasonable budget** (cont.)
  - Partnership size (at least 4 from 4 MS) and geographical balance
  - Project duration (end date **30/06/2029**)
  - Heavy infrastructures and larges equipment **not eligible**
- **Involve financial managers** at an early stage
- provide **clear and detailed information**

How to build a successful budget?

Simplified budget

- Use of **simplified cost options** to be define **at application stage only!**:
  - preparation costs: lump sum
  - flat rate for: staff/office/travel
  - automatically calculated by SIGI
  - cannot be changes during the project’s lifetime
  - less time spent on the control of expenditures
- No budget split per work packages
- No shared costs
- No in-kind contributions
- VAT eligible for operations up to 5 MEUR

Cost categories& reimbursement options

Staff

- 20% flat rate
- real costs (full time or fixed % of time/month)

Office and administrative

- 15% flat rate for real staff costs

Travel and accommodation

- 15% flat rate
- real costs (justified cases+staff flat rate)

External expertise and services

- real costs

Equipment (small)

- real costs

Infrastructure and works (small)

- real costs

+ preparation costs (lump sum)

The Project Application Form in SIGI

Highlights

https://sigi2127.atlanticarea.eu/

4.1. Partner Information

4.1.1. Department	4.1.2. Location	4.1.3. Documentation

4.1.1.1. Abbreviation

JS

4.1.1.2. Entity Name

Comissão de Coordenação e Desenvolvimento da Região Norte

4.1.1.3. Entity Name EN

Portugal

4.1.1.4. Department Name

EA

4.1.1.5. Organization type

Regional public organisations

4.1.1.6. Entity Legal Status

Select an option

4.1.1.7. Tax Number

600074404

4.1.1.8. Website

4.1.1.9. Organization Size

4.1.1.10. Vat Recovery

Yes No

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4.5. State Aid information

4.5.1. A. Is the partner involved in economic activities within the project?

4.5.1. 1. Will the partner implement activities and/or offer goods/services for which a market exists?

◯ Yes ◉ No

EN ⊕

4.5.3. Risk of state aid

No risk of state aid

4.5.4. C. State aid relevant activities

Nothing selected

4.5.5. D. State aid regime

Select an option

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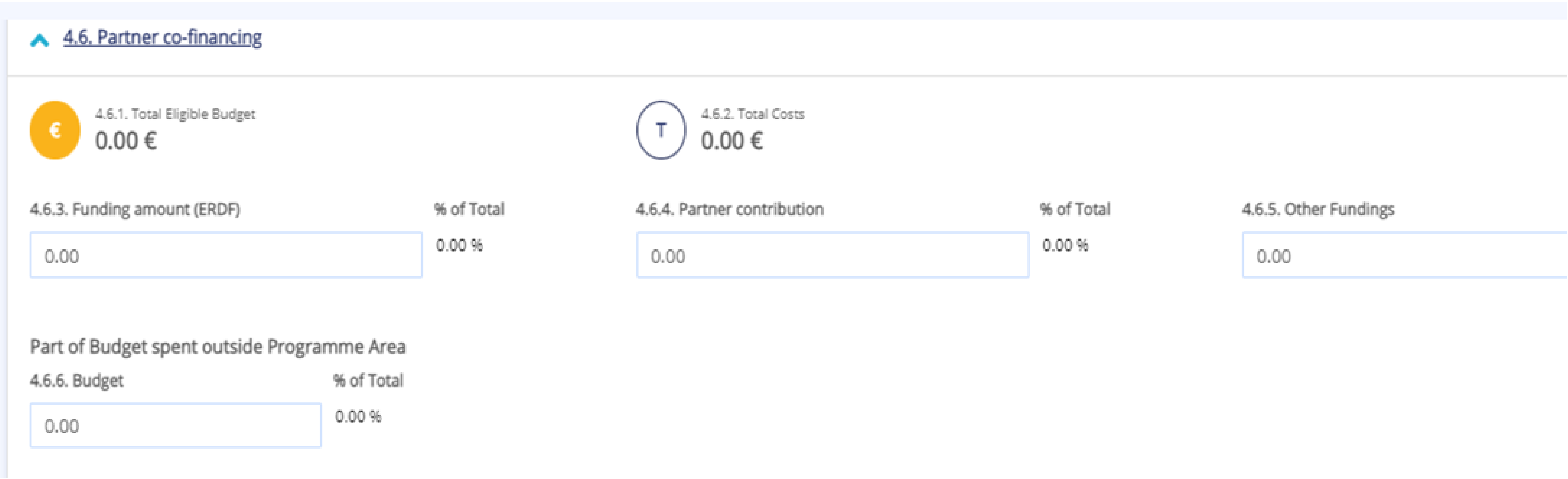

4.6. Partner co-financing

4.6.1. Total Eligible Budget
0.00 €

4.6.2. Total Costs
0.00 €

4.6.3. Funding amount (ERDF) 0.00 | % of Total 0.00 %

4.6.4. Partner contribution 0.00 | % of Total 0.00 %

4.6.5. Other Fundings 0.00

Part of Budget spent outside Programme Area

4.6.6. Budget 0.00 | % of Total 0.00 %

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4.7. Partner by budget line and year

4.7.1. Total Eligible Budget

€ 0.00

4.7.2. Staff Costs – Calculation Method

Select an option

- Select an option
- Flat rate 20% staff
- Real costs staff and simplified costs office and travel
- Real costs staff and travel, and simplified costs office

Flat rate 20% staff

4.7.3. Preparation costs

2023	0.00	0.00 %

4.7.4. Staff costs

2023	20.00	16.67 %
2024	0.00	0.00 %
2025	0.00	0.00 %
2026	0.00	0.00 %
Total	20 €	

4.7.5. Office and administrative expenditure

2023	0.00	0.00 %
2024	0	0.00 %
2025	0	0.00 %
2026	0	0.00 %
Total	0 €	

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Highlights

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4.8. Complementary information

4.8.1. Physical Investment

4.8.1.1. Investment Title

4.8.1.2. Investment Budget

0.00

4.8.1.3. Technical description and justification

4.8.1.4. Investment Requirements

4.8.1.5. Ownership and durability

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