



DRAFT

Project

EAPA_0001/2022 - Sample

1. Project Identification

1.1. Project Info

1.1.0. Code number:

EAPA_0001/2022

1.1.1. Acronym:

Sample

1.1.2. Title:

Sample Project Proposal

1.1.3. Type of project:

Traditional

1.1.4. Start date:

01/07/2023

1.1.5. End date:

31/12/2025

1.1.6. Project duration in months:

30

1.2. Area of Intervention

1.2.1. Programme Priority:

2 - Blue /Green environment

1.2.2. Programme specific objective:

RSO2.1. Promoting energy efficiency and reducing greenhouse gas emissions

1.2.3. Fields of intervention:

051. Renewable energy: marine

053. Smart Energy Systems (including smart grids and ICT systems) and related storage

Total Budget

Funding amount (ERDF):

3,000,000.00 €

Co-financing rate:

75.00 %

Partners contribution:

1,000,000.00 €



National public:	1,000,000.00 €
National private:	0.00 €
Other fundings:	0.00 €
Total eligible budget:	4,000,000.00 €
Total budget:	4,000,000.00 €

1.4. Project Summary

1.4.1. Please provide a short project summary of the project (press release style):

1000 characters.

2. Project Description

2.1. Project Overall Objective

Please define the overall objective of the project:

500 characters.

2.2. Project Relevance and Context

What are the territorial common challenges/opportunities that will be tackled by your project?

2000 characters.

2.2.2. How does the project tackle identified challenges and needs and what is new about the approach of your project?

3000 characters.

2.2.3. Why is transnational cooperation needed to achieve the project objectives and results?

2000 characters.



2.2.4. Who will benefit from your project outputs and results?

Target Group	Specification
Local public authority	
Interest groups including NGOs	
Higher education and research organisations	
Business support organisation	



2.2.5. How does the project contribute to wider strategies and policies?

Strategy	Contribution
The Atlantic Strategy Action Plan	
The Blue Economy	
The Marine Strategy	

2.2.6. How will your project use synergies with EU and other projects or initiatives?

Initiative	Synergy
Lorem ipsum dolor sit amet, consectetur adipiscing elit.	

2.2.7. How does your project build on available knowledge?

2000 characters.

2.3. Project Partnership

Partnership?

2000 characters.



2.4. Long-term effects and durability

2.4.1. Ownership/durability

8000 characters.

2.4.2. Lasting effects

8000 characters.

2.4.3. Transferability

8000 characters.



WorkPlan

Number	Work Package Title	Start date	End date
0	Preparation	01/04/2023	01/07/2023
1	Lorem ipsum	01/07/2023	31/12/2025
2	Aenean commodo	01/07/2023	31/07/2025



3. WP nr. 0

Work Package title	Start date	End date	Duration (Months)
Preparation	01/04/2023	01/07/2023	3

3.1. Implementation summary:

8000 characters.

3.2. Project specific objective:

250 characters.

3.3. Communication objective(s) and target audience:

500 characters.

3.4. Overall description of this Work Package and responsibilities:

500 characters.



3. WP nr. 1

Work Package title	Start date	End date	Duration (Months)
Lorem ipsum	01/07/2023	31/12/2025	30

3.1. Implementation summary:

8000 characters.



3.2. Project specific objective:

250 characters.

3.3. Communication objective(s) and target audience:

500 characters.

3.4. Overall description of this Work Package and responsibilities:

500 characters.

3.5. Investments list

3.5.1. Investment nr. 1

3.5.2. Title:

3.5.4. Justification

3.5.4.1. Please provide a description of the investment and explain to which pilot action it contributes and why it is needed:



3.5.4.2. Please describe the transnational relevance of the investment. Please clarify how the pilot investment can be replicated and upscale, and how the experience coming from it will be used for the benefit of the programme area:

3.5.4.3. Please describe who is benefiting (e.g. partners, regions, target groups, etc.) from this investment, and in what way:

3.5.5. Location of the Investment (Please describe, if possible, a specific address where the investment will be located)

3.5.5.1. Country

Portugal

3.5.5.2. NUTS II

Norte

3.5.5.3. NUTS III

Área Metropolitana do Porto

3.5.5.4. Address

100 characters

3.5.5.5. Postal code

4150-304

3.5.6. Environmental sustainability and risks associated to the investment

3.5.6.1. Please specify possible positive or negative environmental effects related to the investment. In case of environmental risks, please describe the mitigation and monitoring measures foreseen. For example, pilots related to methane emissions must rely on measurement, reporting and verification, controlling for particulate matter, namely PM2.5 and PM10 and NOx, and nitrogen oxides (NOx), proving this information to the Programme during the implementation of the project. For investments in infrastructure with an expected lifespan of at least five years, please describe the expected impacts of climate change and how their assessment and climate proofing will be ensured. Please describe other risks associated with the investment, go/no-go decisions, etc. (if any). Please confirm that the investment does not significantly harm the DNSH Climate and Environmental objectives set by the Taxonomy Regulation (EU) 2020/852. Recall that the programme welcomes the use of green public procurement, nature-based solutions, lifecycle costing criteria, etc., as stated in the Programme Manual. An ad-hoc declaration will have to be provided by each concerned partner in the pre-contracting phase.

3.5.7. Technical and legal requirements

Please indicate the technical and legal requirements associated with the investment. If applicable, inform on permissions (e.g. building permits) required for the investment according to the respective national legislation and if these are already available.

3.5.8. Ownership

3.5.8.1. Please indicate which project partner is in charge of the investment. Please also specify who owns the site where the investment is located

3.5.8.2 Who will retain ownership of the investment after the end of the project? Who will take care of the maintenance of the investment? How will this be done?

3.5.8.3. If this is an infrastructure investment, will it be exploited commercially and/or its use will not be publicly available for free?

3.6. Result Indicators

Result Number	Code	Programme result indicator	Result Description	Result indicator baseline	Result indicator target value
1	RCR79	Joint strategies and action plans taken up by organisations		0.00	2.00

3.7. Activities list



3.7.1. Activity nr. 1

3.7.2. Title	3.7.3. Start date	3.7.4. End date
Activity 1	07-2023	12-2025

3.7.5. Activity description:

8000 characters.

3.7.6. Deliverables

3.7.6.1. Deliverable title:

8000 characters.

3.7.6.2 Deliverable description:

8000 characters.



3.7.7. Output Indicators

Code	Description	Target
RCO83	Strategies and action plans jointly developed	2.00



3. WP nr. 2

Work Package title	Start date	End date	Duration (Months)
Aenean commodo	01/07/2023	31/07/2025	25

3.1. Implementation summary:

8000 characters.

3.2. Project specific objective:

250 characters.

3.3. Communication objective(s) and target audience:

500 characters.

3.4. Overall description of this Work Package and responsibilities:

500 characters.

3.5. Investments list

3.5.1. Investment nr. 1

3.5.2. Title:

Investment 2

3.5.4. Justification

3.5.4.1. Please provide a description of the investment and explain to which pilot action it contributes and why it is needed:

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3.5.8.3. If this is an infrastructure investment, will it be exploited commercially and/or its use will not be publicly available for free?

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3.6. Result Indicators

Result Number	Code	Programme result indicator	Result Description	Result indicator baseline	Result indicator target value
1	RCR104	Solutions taken up or up-scaled by organisations	Lorem ipsum dolor sit amet, consectetur adipiscing elit.	0.00	5.00

3.7. Activities list



3.7.1. Activity nr. 1

3.7.2. Title	3.7.3. Start date	3.7.4. End date
Activity 2	07-2023	07-2025

3.7.5. Activity description:

8000 characters.

3.7.6. Deliverables

3.7.6.1. Deliverable title:

8000 characters.

3.7.6.2 Deliverable description:

8000 characters.



3.7.7. Output Indicators

Code	Description	Target
RCO81	Participations in joint actions across borders	225.00
RCO87	Organisations cooperating across borders	25.00

4. Project Partnership

Partner Number	Entity Name	Position	Country	NUTS II	NUTS III	Legal Status
1	Comissão de Coordenação e Desenvolvimento da Região Norte (EA)	Lead partner	Portugal	Norte	Área Metropolitana do Porto	Public body
2	Entity SP (Department ABCD)	Partner	Spain	Galicia	A Coruña	Public body
3	Entity IE (Department ABCD)	Partner	Ireland	Eastern and Midland	Dublin	Public body
4	Entity FR (Department ABCD)	Partner	France	Pays de la Loire	Loire-Atlantique	Public body

4. Partner Number:

1

4. Position in the partnership:

Lead partner

4.1.1 Department

4.1.1.1 Abbreviation:

JS

4.1.1.2 Entity name:

Comissão de Coordenação e Desenvolvimento da Região Norte

4.1.1.3 Entity name in English:

Portugal

4.1.1.4 Department name:

EA

4.1.1.5 Organization type:

Regional public organisations

4.1.1.6 Entity legal status:

Public body

4.1.1.7 Tax number:

600074404

4.1.1.8 Website:



4.1.1.9 Organization Size:

4.1.1.10 VAT recovery:

False

4.1.2. Location

4.1.2.1 Country:

Portugal

4.1.2.2. NUTS II

Norte

4.1.2.3. NUTS III

Área Metropolitana do Porto

4.1.2.4. City

Porto

4.1.2.5. Address

Rua Rainha D. Estefânia, 251

4.2. Contact person

4.2.1.1 Name:

100 characters.

4.2.1.2. Email:

Lorem@ipsum.com

4.2.1.3. Phone:

123456789

4.2.1.4. Address:

100 characters.

4.2.1.5. Post code:

123456

4.2.1.6. City:

Porto

4.2.1.7. Country:

Portugal



4.2.2. Legal representative

4.2.2.1. Name:

100 characters.

4.2.2.2. Email:

Lorem@ipsum.com

4.2.2.3. Phone:

123456789

4.2.2.4. Address:

100 characters.

4.2.2.5. Post code:

123456789

4.2.2.6. City:

Porto

4.2.2.7. Country:

Portugal

4.2.2.8. Probative document number:

Blank.pdf

4.2.2.9. Signature date document:

10-10-2022

4.2.3. Financial Manager

4.2.3.1. Name:

100 characters.

4.2.3.2. Email:

Lorem@ipsum.com

4.2.3.3. Phone:

123456789

4.2.3.4. Address:

100 characters.

4.2.3.5. Post code:

123456789

4.2.3.6. City:

Porto



4.2.3.7. Country:

Portugal

4.3. Bank account

4.3.1. IBAN:

34 characters.

4.3.2. SWIFT:

11 characters.

4.3.3. Bank:

100 characters.

4.4. Partner motivation and contribution

4.4.1. Which are the partner's thematic competences and experiences relevant to the project? What are the institutional role and policy addressing capacity of the partner?

8000 characters.

4.4.2. What is the role and involvement (contribution and main activities) of your organization in the project?

8000 characters.

4.4.3. If applicable and relevant, please describe the organization's experience in participating in and/or managing EU co-financed projects.

8000 characters.

4.4.4. For the project Lead partner - please describe the organization's capacity and experience in managing and coordinating EU co-financed projects or other international projects. For the project partner coordinating communication activities (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

8000 characters.

4.4.5. Please describe the role of the associated partner in the project and why its involvement is important for the achievement of the project specific objectives.

8000 characters.

**4.4.6. In the case of partners from outside the programme area:
Which is the added value of the inclusion of this partner from outside of the programme area in the partnership?**



8000 characters.

4.4.7. Please confirm that the partner is aware of the FLC requirements in its country and the feasibility of their application for the AA area.

No

The Lead Partner must ensure that the First Level Controller (FLC) of each partner is chosen by each beneficiary and validated by the respective Member State (MS) before the submission of the first progress report and expenses claim. It is the responsibility of each MS to designate the FLCs for partners located on their territory and participating in a project. In practice, this means that each partner needs a controller that is authorised by its MS.

4.5. State aid information

4.5.1. A. Is the partner involved in economic activities within the project?

4.5.1.1. Will the partner implement activities and/or offer goods/services for which a market exists?

No

4.5.1.2. Are there activities/goods/services that could have been undertaken by an operator with the view of making a profit (even if this is not the partner's intention)?

No

4.5.2. B. Does the partner and/or any third party receive a selective advantage within the project?

4.5.2.1. Does the project applicant plan to carry out the economic activities on its own, for example not selecting an external service provider via public procurement procedures?

No

4.5.2.2. Will the project applicant, any other operator not included in the project as a project partner or the target audience gain any benefits from its project economic activities, not received in the normal course of business (i.e. not received in the absence of funding granted through the project)?

No

4.5.3. Risk of state aid

No risk of state aid

4.5.4. C. State aid relevant activities

4.5.5. D. State aid regime

4.6. Partner Co-Financing

4.6.1. Total Eligible Budget

1000000.00

4.6.2. Total Costs

1000000.00

4.6.3. Funding amount (ERDF)

750000.00

Co-financing rate

75.00 %

4.6.4. Partner contribution

250000.00

4.6.5. Other Fundings

0.00

4.6.6. Budget spent outside Programme Area

0.00

Percentage between budget spent outside Programme Area and Total Eligible Budget

0.00 %

4.6.7. Origin of co-financing of the partner's contribution

Source	Legal status of the contribution	Amount	Percentage of Total Eligible Budget
Comissão de Coordenação e Desenvolvimento da Região Norte (EA)	Public body	250,000.00 €	25.00 %

4.7. Partner budget by budget line and year

4.7.2. Staff Costs – Calculation Method

Real costs staff and simplified costs office and travel

4.7.3. Preparation costs

2023



Budget:	5,480.00 €
----------------	-------------------

4.7.4. Staff costs

2023	
Budget:	100000.00
2024	
Budget:	200000.00
2025	
Budget:	100000.00

4.7.5. Office and administrative expenditure

2023	
Budget:	15000.00
2024	
Budget:	30000.00
2025	
Budget:	15000.00

4.7.6. Travel and accommodation costs

2023	
Budget:	15000.00
2024	
Budget:	30000.00
2025	
Budget:	15000.00

4.7.7. External expertise and services costs

2023	
Budget:	50,000.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	200,000.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	100,000.00 €
Description:	500 characters

Award procedure: Lorem ipsum dolor sit amet, consectetur adipiscing elit

4.7.8. Equipment costs

2023	
Budget:	100,000.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	24,520.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	0.00 €
Description:	
Award procedure:	

4.7.9. Infrastructures and works costs

2023	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters

4.8. Complementary information

4.8.1. Investment Title

100 characters.

4.8.2. Investment Budget

0.00 €

4.8.3. Technical description and justification

8000 characters.

4.8.4. Investment requirements



4.8.5. Ownership and durability

8000 characters.

4. Partner Number:

2

4. Position in the partnership:

Partner

4.1.1 Department

4.1.1.1 Abbreviation:

ABCD

4.1.1.2 Entity name:

Entity SP

4.1.1.3 Entity name in English:

Entity SP

4.1.1.4 Department name:

Department ABCD

4.1.1.5 Organization type:

Education and training centre

4.1.1.6 Entity legal status:

Public body

4.1.1.7 Tax number:

999999999

4.1.1.8 Website:

www.abcd.es

4.1.1.9 Organization Size:

200

4.1.1.10 VAT recovery:

False

4.1.2. Location

4.1.2.1 Country:

Spain

4.1.2.2. NUTS II



Galicia

4.1.2.3. NUTS III

A Coruña

4.1.2.4. City

Coruna

4.1.2.5. Address

Address

4.2. Contact person

4.2.1.1 Name:

100 characters

4.2.1.2. Email:

Lorem@ipsum.com

4.2.1.3. Phone:

123456789

4.2.1.4. Address:

100 characters

4.2.1.5. Post code:

123456

4.2.1.6. City:

Vigo

4.2.1.7. Country:

Spain

4.2.2. Legal representative

4.2.2.1. Name:

100 characters

4.2.2.2. Email:

Lorem@ipsum.com

4.2.2.3. Phone:

123456789

4.2.2.4. Address:

100 characters



4.2.2.5. Post code:

123456

4.2.2.6. City:

Vigo

4.2.2.7. Country:

Spain

4.2.2.8. Probative document number:

Blank.pdf

4.2.2.9. Signature date document:

10-10-2022

4.2.3. Financial Manager

4.2.3.1. Name:

100 characters

4.2.3.2. Email:

Lorem@ipsum.com

4.2.3.3. Phone:

123456789

4.2.3.4. Address:

100 characters

4.2.3.5. Post code:

123456

4.2.3.6. City:

Vigo

4.2.3.7. Country:

Spain

4.3. Bank account

4.3.1. IBAN:

34 characters

4.3.2. SWIFT:

11 characters

4.3.3. Bank:

100 characters



4.4. Partner motivation and contribution

4.4.1. Which are the partner's thematic competences and experiences relevant to the project? What are the institutional role and policy addressing capacity of the partner?

8000 characters.

4.4.2. What is the role and involvement (contribution and main activities) of your organization in the project?

8000 characters.

4.4.3. If applicable and relevant, please describe the organization's experience in participating in and/or managing EU co-financed projects.

8000 characters.

4.4.4. For the project Lead partner - please describe the organization's capacity and experience in managing and coordinating EU co-financed projects or other international projects. For the project partner coordinating communication activities (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

8000 characters.

4.4.5. Please describe the role of the associated partner in the project and why its involvement is important for the achievement of the project specific objectives.

8000 characters.

**4.4.6. In the case of partners from outside the programme area:
Which is the added value of the inclusion of this partner from outside of the programme area in the partnership?**



8000 characters.

4.4.7. Please confirm that the partner is aware of the FLC requirements in its country and the feasibility of their application for the AA area.

No

The Lead Partner must ensure that the First Level Controller (FLC) of each partner is chosen by each beneficiary and validated by the respective Member State (MS) before the submission of the first progress report and expenses claim. It is the responsibility of each MS to designate the FLCs for partners located on their territory and participating in a project. In practice, this means that each partner needs a controller that is authorised by its MS.

4.5. State aid information

4.5.1. A. Is the partner involved in economic activities within the project?

4.5.1.1. Will the partner implement activities and/or offer goods/services for which a market exists?

No

4.5.1.2. Are there activities/goods/services that could have been undertaken by an operator with the view of making a profit (even if this is not the partner's intention)?

No

4.5.2. B. Does the partner and/or any third party receive a selective advantage within the project?

4.5.2.1. Does the project applicant plan to carry out the economic activities on its own, for example not selecting an external service provider via public procurement procedures?

No

4.5.2.2. Will the project applicant, any other operator not included in the project as a project partner or the target audience gain any benefits from its project economic activities, not received in the normal course of business (i.e. not received in the absence of funding granted through the project)?

No

4.5.3. Risk of state aid

No risk of state aid

4.5.4. C. State aid relevant activities

4.5.5. D. State aid regime

4.6. Partner Co-Financing

4.6.1. Total Eligible Budget

1000000.00

4.6.2. Total Costs

1000000.00

4.6.3. Funding amount (ERDF)

750000.00

Co-financing rate

75.00 %

4.6.4. Partner contribution

250000.00

4.6.5. Other Fundings

0.00

4.6.6. Budget spent outside Programme Area

0.00

Percentage between budget spent outside Programme Area and Total Eligible Budget

0.00 %

4.6.7. Origin of co-financing of the partner's contribution

Source	Legal status of the contribution	Amount	Percentage of Total Eligible Budget
Entity SP (Department ABCD)	Public body	250,000.00 €	25.00 %

4.7. Partner budget by budget line and year

4.7.2. Staff Costs – Calculation Method

Real costs staff and simplified costs office and travel

4.7.3. Preparation costs

2023



Budget:	4,000.00 €
----------------	-------------------

4.7.4. Staff costs

2023	
Budget:	100000.00
2024	
Budget:	200000.00
2025	
Budget:	100000.00

4.7.5. Office and administrative expenditure

2023	
Budget:	15000.00
2024	
Budget:	30000.00
2025	
Budget:	15000.00

4.7.6. Travel and accommodation costs

2023	
Budget:	15000.00
2024	
Budget:	30000.00
2025	
Budget:	15000.00

4.7.7. External expertise and services costs

2023	
Budget:	200,000.00 €
Description:	500 characters
Award procedure:	500 characters



2024	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters

4.7.8. Equipment costs

2023	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	276,000.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters

4.7.9. Infrastructures and works costs

2023	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	0.00 €
Description:	500 characters



Award procedure:		500 characters
2025		
Budget:		0.00 €
Description:		500 characters
Award procedure:		500 characters

4.8. Complementary information

4.8.1. Investment Title

100 characters.

4.8.2. Investment Budget

0.00 €

4.8.3. Technical description and justification

8000 characters.

4.8.4. Investment requirements

8000 characters.

4.8.5. Ownership and durability

8000 characters.

4. Partner Number:

3

4. Position in the partnership:

Partner

4.1.1 Department

4.1.1.1 Abbreviation:

ABCD

4.1.1.2 Entity name:

Entity IE

4.1.1.3 Entity name in English:

Entity IE

4.1.1.4 Department name:

Department ABCD

4.1.1.5 Organization type:

Regional public organisations

4.1.1.6 Entity legal status:

Public body



4.1.1.7 Tax number:

IE999999999

4.1.1.8 Website:

www.abcd.ie

4.1.1.9 Organization Size:

200

4.1.1.10 VAT recovery:

False

4.1.2. Location

4.1.2.1 Country:

Ireland

4.1.2.2. NUTS II

Eastern and Midland

4.1.2.3. NUTS III

Dublin

4.1.2.4. City

Dublin

4.1.2.5. Address

ABCD

4.2. Contact person

4.2.1.1 Name:

100 characters

4.2.1.2. Email:

Lorem@ipsum.com

4.2.1.3. Phone:

123456789

4.2.1.4. Address:

100 characters

4.2.1.5. Post code:

123456

4.2.1.6. City:

Dublin



4.2.1.7. Country:

Ireland

4.2.2. Legal representative

4.2.2.1. Name:

100 characters

4.2.2.2. Email:

Lorem@ipsum.com

4.2.2.3. Phone:

123456789

4.2.2.4. Address:

100 characters

4.2.2.5. Post code:

123456789

4.2.2.6. City:

Dublin

4.2.2.7. Country:

Ireland

4.2.2.8. Probative document number:

Blank.pdf

4.2.2.9. Signature date document:

10-10-2022

4.2.3. Financial Manager

4.2.3.1. Name:

100 characters

4.2.3.2. Email:

Lorem@ipsum.com

4.2.3.3. Phone:

123456789

4.2.3.4. Address:

100 characters

4.2.3.5. Post code:

123456789



4.2.3.6. City:

Dublin

4.2.3.7. Country:

Ireland

4.3. Bank account

4.3.1. IBAN:

34 characters

4.3.2. SWIFT:

11 characters

4.3.3. Bank:

100 characters

4.4. Partner motivation and contribution

4.4.1. Which are the partner's thematic competences and experiences relevant to the project? What are the institutional role and policy addressing capacity of the partner?

8000 characters.

4.4.2. What is the role and involvement (contribution and main activities) of your organization in the project?

8000 characters.

4.4.3. If applicable and relevant, please describe the organization's experience in participating in and/or managing EU co-financed projects.



8000 characters.

4.4.4. For the project Lead partner - please describe the organization's capacity and experience in managing and coordinating EU co-financed projects or other international projects. For the project partner coordinating communication activities (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

8000 characters.

4.4.5. Please describe the role of the associated partner in the project and why its involvement is important for the achievement of the project specific objectives.

8000 characters.

**4.4.6. In the case of partners from outside the programme area:
Which is the added value of the inclusion of this partner from outside of the programme area in the partnership?**



8000 characters.

4.4.7. Please confirm that the partner is aware of the FLC requirements in its country and the feasibility of their application for the AA area.

No

The Lead Partner must ensure that the First Level Controller (FLC) of each partner is chosen by each beneficiary and validated by the respective Member State (MS) before the submission of the first progress report and expenses claim. It is the responsibility of each MS to designate the FLCs for partners located on their territory and participating in a project. In practice, this means that each partner needs a controller that is authorised by its MS.

4.5. State aid information

4.5.1. A. Is the partner involved in economic activities within the project?

4.5.1.1. Will the partner implement activities and/or offer goods/services for which a market exists?

No

4.5.1.2. Are there activities/goods/services that could have been undertaken by an operator with the view of making a profit (even if this is not the partner's intention)?

No

4.5.2. B. Does the partner and/or any third party receive a selective advantage within the project?

4.5.2.1. Does the project applicant plan to carry out the economic activities on its own, for example not selecting an external service provider via public procurement procedures?

No

4.5.2.2. Will the project applicant, any other operator not included in the project as a project partner or the target audience gain any benefits from its project economic activities, not received in the normal course of business (i.e. not received in the absence of funding granted through the project)?

No

4.5.3. Risk of state aid

No risk of state aid



4.5.4. C. State aid relevant activities

4.5.5. D. State aid regime

4.6. Partner Co-Financing

4.6.1. Total Eligible Budget

1000000.00

4.6.2. Total Costs

1000000.00

4.6.3. Funding amount (ERDF)

750000.00

Co-financing rate

75.00 %

4.6.4. Partner contribution

250000.00

4.6.5. Other Fundings

0.00

4.6.6. Budget spent outside Programme Area

0.00

Percentage between budget spent outside Programme Area and Total Eligible Budget

0.00 %

4.6.7. Origin of co-financing of the partner's contribution

Source	Legal status of the contribution	Amount	Percentage of Total Eligible Budget
Entity IE (Department ABCD)	Public body	250,000.00 €	25.00 %

4.7. Partner budget by budget line and year

4.7.2. Staff Costs – Calculation Method

Flat rate 20% staff

4.7.3. Preparation costs

2023



Budget:	4,000.00 €
----------------	-------------------

4.7.4. Staff costs

2023	
Budget:	80200.00
2024	
Budget:	55800.00
2025	
Budget:	30000.00

4.7.5. Office and administrative expenditure

2023	
Budget:	0.00
2024	
Budget:	0.00
2025	
Budget:	0.00

4.7.6. Travel and accommodation costs

2023	
Budget:	0.00
2024	
Budget:	0.00
2025	
Budget:	0.00

4.7.7. External expertise and services costs

2023	
Budget:	250,000.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	200,000.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	150,000.00 €
Description:	500 characters

Award procedure:	500 characters
-------------------------	-----------------------

4.7.8. Equipment costs

2023	
Budget:	150,000.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	29,000.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters

4.7.9. Infrastructures and works costs

2023	
Budget:	1,000.00 €
Description:	500 characters
Award procedure:	500 characters
2024	
Budget:	50,000.00 €
Description:	500 characters
Award procedure:	500 characters
2025	
Budget:	0.00 €
Description:	500 characters
Award procedure:	500 characters

4.8. Complementary information

4.8.1. Investment Title

100 characters

4.8.2. Investment Budget

0.00 €

4.8.3. Technical description and justification

8000 characters.

4.8.4. Investment requirements



8000 characters.

4.8.5. Ownership and durability

8000 characters

4. Partner Number:

4

4. Position in the partnership:

Partner

4.1.1 Department

4.1.1.1 Abbreviation:

ABCD

4.1.1.2 Entity name:

Entity FR

4.1.1.3 Entity name in English:

Entity FR

4.1.1.4 Department name:

Department ABCD

4.1.1.5 Organization type:

Local public organisations

4.1.1.6 Entity legal status:

Public body

4.1.1.7 Tax number:

FR9999999

4.1.1.8 Website:

www.abcd.fr

4.1.1.9 Organization Size:

200

4.1.1.10 VAT recovery:

False

4.1.2. Location

4.1.2.1 Country:

France

4.1.2.2. NUTS II



Pays de la Loire

4.1.2.3. NUTS III

Loire-Atlantique

4.1.2.4. City

Nante

4.1.2.5. Address

abc

4.2. Contact person

4.2.1.1 Name:

100 characters

4.2.1.2. Email:

Lorem@ipsum.com

4.2.1.3. Phone:

123456789

4.2.1.4. Address:

100 characters

4.2.1.5. Post code:

123456

4.2.1.6. City:

Nante

4.2.1.7. Country:

France

4.2.2. Legal representative

4.2.2.1. Name:

100 characters

4.2.2.2. Email:

Lorem@ipsum.com

4.2.2.3. Phone:

123456789

4.2.2.4. Address:

100 characters



4.2.2.5. Post code:

123456

4.2.2.6. City:

Nante

4.2.2.7. Country:

France

4.2.2.8. Probative document number:

Result indicators.pdf

4.2.2.9. Signature date document:

10-10-2022

4.2.3. Financial Manager

4.2.3.1. Name:

100 characters

4.2.3.2. Email:

Lorem@ipsum.com

4.2.3.3. Phone:

123456789

4.2.3.4. Address:

100 characters

4.2.3.5. Post code:

123456

4.2.3.6. City:

Nante

4.2.3.7. Country:

France

4.3. Bank account

4.3.1. IBAN:

34 characters

4.3.2. SWIFT:

11 characters

4.3.3. Bank:

100 characters

4.4. Partner motivation and contribution

4.4.1. Which are the partner's thematic competences and experiences relevant to the project? What are the institutional role and policy addressing capacity of the partner?

8000 characters.

4.4.2. What is the role and involvement (contribution and main activities) of your organization in the project?

8000 characters.

4.4.3. If applicable and relevant, please describe the organization's experience in participating in and/or managing EU co-financed projects.

8000 characters.

4.4.4. For the project Lead partner - please describe the organization's capacity and experience in managing and coordinating EU co-financed projects or other international projects. For the project partner coordinating communication activities (i.e. taking over the role of project communication manager), please describe here what are your organisation's relevant communication competences and experiences.

8000 characters.

4.4.5. Please describe the role of the associated partner in the project and why its involvement is important for the achievement of the project specific objectives.

8000 characters.

4.4.6. In the case of partners from outside the programme area:
Which is the added value of the inclusion of this partner from outside of the programme area in the partnership?

8000 characters.

4.4.7. Please confirm that the partner is aware of the FLC requirements in its country and the feasibility of their application for the AA area.

No

The Lead Partner must ensure that the First Level Controller (FLC) of each partner is chosen by each beneficiary and validated by the respective Member State (MS) before the submission of the first progress report and expenses claim. It is the responsibility of each MS to designate the FLCs for partners located on their territory and participating in a project. In practice, this means that each partner needs a controller that is authorised by its MS.

4.5. State aid information

4.5.1. A. Is the partner involved in economic activities within the project?

4.5.1.1. Will the partner implement activities and/or offer goods/services for which a market exists?

No

4.5.1.2. Are there activities/goods/services that could have been undertaken by an operator with the view of making a profit (even if this is not the partner's intention)?

No

4.5.2. B. Does the partner and/or any third party receive a selective advantage within the project?



4.5.2.1. Does the project applicant plan to carry out the economic activities on its own, for example not selecting an external service provider via public procurement procedures?

No

4.5.2.2. Will the project applicant, any other operator not included in the project as a project partner or the target audience gain any benefits from its project economic activities, not received in the normal course of business (i.e. not received in the absence of funding granted through the project)?

No

4.5.3. Risk of state aid

No risk of state aid

4.5.4. C. State aid relevant activities

4.5.5. D. State aid regime

4.6. Partner Co-Financing

4.6.1. Total Eligible Budget

1000000.00

4.6.2. Total Costs

1000000.00

4.6.3. Funding amount (ERDF)

750000.00

Co-financing rate

75.00 %

4.6.4. Partner contribution

250000.00

4.6.5. Other Fundings

0.00

4.6.6. Budget spent outside Programme Area

0.00

Percentage between budget spent outside Programme Area and Total Eligible Budget

0.00 %

4.6.7. Origin of co-financing of the partner's contribution

Source	Legal status of the contribution	Amount	Percentage of Total Eligible Budget
Entity FR (Department ABCD)	Public body	250,000.00 €	25.00 %

4.7. Partner budget by budget line and year

4.7.2. Staff Costs – Calculation Method

Real costs staff and travel, and simplified costs office

4.7.3. Preparation costs

2023

Budget: 4,000.00 €

4.7.4. Staff costs

2023

Budget: 100000.00

2024

Budget: 200000.00

2025

Budget: 100000.00

4.7.5. Office and administrative expenditure

2023

Budget: 15000.00

2024

Budget: 30000.00

2025

Budget: 15000.00

4.7.6. Travel and accommodation costs

2023

Budget: 50000.00

2024

Budget: 50000.00

2025

Budget: 50000.00

4.7.7. External expertise and services costs

2023		
Budget:		150,000.00 €
Description:		500 characters
Award procedure:		500 characters
2024		
Budget:		100,000.00 €
Description:		500 characters
Award procedure:		500 characters
2025		
Budget:		36,000.00 €
Description:		500 characters
Award procedure:		500 characters

4.7.8. Equipment costs

2023		
Budget:		50,000.00 €
Description:		500 characters
Award procedure:		500 characters
2024		
Budget:		0.00 €
Description:		500 characters
Award procedure:		500 characters
2025		
Budget:		0.00 €
Description:		500 characters
Award procedure:		500 characters

4.7.9. Infrastructures and works costs

2023		
Budget:		0.00 €
Description:		500 characters
Award procedure:		500 characters
2024		
Budget:		50,000.00 €
Description:		500 characters
Award procedure:		500 characters
2025		



Budget:		0.00 €
Description:		500 characters
Award procedure:		500 characters

4.8. Complementary information

4.8.1. Investment Title

100 characters

4.8.2. Investment Budget

0.00 €

4.8.3. Technical description and justification

8000 characters.

4.8.4. Investment requirements

8000 characters.

4.8.5. Ownership and durability

8000 characters.

5. Project management and communication

5.1. How will you coordinate and manage your project?

5.1.1. Please describe how the project management on the strategic and operational level will be carried out, including the set-up of management structures, responsibilities and procedures, as well as risk management. Please also explain how the internal communication within the partnership will be organised.

2000 characters.

5.2. Which measures will you take to ensure quality in your project?

5.2.1. Describe the planned approach and processes for quality management, i.e. how the quality of deliverables and outputs will be monitored and ensured, and indicate the responsible partner(s). If you plan to conduct any type of project evaluation, please describe its purpose and scope.

2000 characters.

5.3. What will be the general approach you will follow to communicate about your project?

5.3.1. Please describe how your project's communication objectives, as outlined in the work plan, will help with achieving your project's main result(s). Why is communication important? Which common tactics, channels and tools will help the partnership to reach out to and involve its target audiences? How will the project communication coordinator ensure that all project partners are involved and contribute to communication?

2000 characters.

5.4. How do you foresee the reporting procedures for activities and budget (within the partnership)?

5.4.1. Please describe the reporting processes at the level of partners towards the lead partner.

2000 characters.

5.5. Cooperation criteria

5.5.1. Joint development:

8000 characters.

5.5.2. Joint implementation:

8000 characters.

5.5.3. Joint staffing:

8000 characters.

5.5.4. Joint financing:

8000 characters.

5.6. Horizontal principles

Sustainable development

5.6.1. Sustainable development effects:

Positive effects

Description of expected effects:

8000 characters.

Equal opportunities

5.6.2. Equal opportunities effects:

Neutral effects

Description of expected effects:

8000 characters.

Gender equality

5.6.3. Gender equality effects:

Neutral effects

Description of expected effects:



8000 characters.

5.7. Environment Indicators

Programme monitoring environment indicator	Number	Start Date	End Date
Common strategies to reduce GHG emissions in the industrial sectors and housing and transports in the Atlantic Area developed or implemented	2.00	02-2023	06-2024
Pilot actions to test production of decentralised renewable energy developed	2.00	02-2024	11-2024

6. Budget

6.1. Budget by partner

Partner position	Partner	Country	Programme funding		National contribution	Indicative breakdown of the national contribution		Total eligible budget	Other budget	Total budget
			Funding amount	%		National public	National private			
1	Comissão de Coordenação e Desenvolvimento da Região Norte (EA)	Portugal	750,000.00 €	75.00%	250,000.00 €	250,000.00 €	0.00 €	1,000,000.00 €	0.00 €	1,000,000.00 €
2	Entity SP (Department ABCD)	Spain	750,000.00 €	75.00%	250,000.00 €	250,000.00 €	0.00 €	1,000,000.00 €	0.00 €	1,000,000.00 €
3	Entity IE (Department ABCD)	Ireland	750,000.00 €	75.00%	250,000.00 €	250,000.00 €	0.00 €	1,000,000.00 €	0.00 €	1,000,000.00 €
4	Entity FR (Department ABCD)	France	750,000.00 €	75.00%	250,000.00 €	250,000.00 €	0.00 €	1,000,000.00 €	0.00 €	1,000,000.00 €
Total			3,000,000.00 €		1,000,000.00 €	1,000,000.00 €	0.00 €	4,000,000.00 €	0.00 €	4,000,000.00 €

6.2. Total budget by budget line and year

	Preparation costs	Staff costs	Office and administrative expenditure	Travel and accommodation costs	External expertise and services costs	Equipment costs	Infrastructures and works costs	Total
2023	17,480.00 €	380,200.00 €	45,000.00 €	80,000.00 €	650,000.00 €	300,000.00 €	1,000.00 €	1,473,680.00 €
2024		655,800.00 €	90,000.00 €	110,000.00 €	500,000.00 €	329,520.00 €	100,000.00 €	1,785,320.00 €
2025		330,000.00 €	45,000.00 €	80,000.00 €	286,000.00 €	0.00 €	0.00 €	741,000.00 €
Total	17,480.00 €	1,366,000.00 €	180,000.00 €	270,000.00 €	1,436,000.00 €	629,520.00 €	101,000.00 €	4,000,000.00 €

6.3. Total partner's budget by budget line and year

	Preparation costs	Staff costs			Office and administrative expenditure			Travel and accommodation costs		
	2023	2023	2024	2025	2023	2024	2025	2023	2024	2025
Comissão de Coordenação e Desenvolvimento da Região Norte (EA)	5,480.00 €	100,000.00 €	200,000.00 €	100,000.00 €	15,000.00 €	30,000.00 €	15,000.00 €	15,000.00 €	30,000.00 €	15,000.00 €
Entity FR(Department ABCD)	4,000.00 €	100,000.00 €	200,000.00 €	100,000.00 €	15,000.00 €	30,000.00 €	15,000.00 €	50,000.00 €	50,000.00 €	50,000.00 €
Entity IE(Department ABCD)	4,000.00 €	80,200.00 €	55,800.00 €	30,000.00 €	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Entity SP(Department ABCD)	4,000.00 €	100,000.00 €	200,000.00 €	100,000.00 €	15,000.00 €	30,000.00 €	15,000.00 €	15,000.00 €	30,000.00 €	15,000.00 €
Total	17,480.00 €	380,200.00 €	655,800.00 €	330,000.00 €	45,000.00 €	90,000.00 €	45,000.00 €	80,000.00 €	110,000.00 €	80,000.00 €

	External expertise and services costs			Equipment costs			Infrastructures and works costs		
	2023	2024	2025	2023	2024	2025	2023	2024	2025
Comissão de Coordenação e Desenvolvimento da Região Norte (EA)	50,000.00 €	200,000.00 €	100,000.00 €	100,000.00 €	24,520.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Entity FR(Department ABCD)	150,000.00 €	100,000.00 €	36,000.00 €	50,000.00 €	0.00 €	0.00 €	0.00 €	50,000.00 €	0.00 €
Entity IE(Department ABCD)	250,000.00 €	200,000.00 €	150,000.00 €	150,000.00 €	29,000.00 €	0.00 €	1,000.00 €	50,000.00 €	0.00 €
Entity SP(Department ABCD)	200,000.00 €	0.00 €	0.00 €	0.00 €	276,000.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Total	650,000.00 €	500,000.00 €	286,000.00 €	300,000.00 €	329,520.00 €	0.00 €	1,000.00 €	100,000.00 €	0.00 €

6.4. Total budget by year

Year	Budget
2023	1,473,680.00 €
2024	1,785,320.00 €
2025	741,000.00 €
Total	4,000,000.00 €

6.5. Total budget by budget line

Budget Line	Budget
Preparation costs	17,480.00 €
Staff costs	1,366,000.00 €
Office and administrative expenditure	180,000.00 €
Travel and accommodation costs	270,000.00 €
External expertise and services costs	1,436,000.00 €
Equipment costs	629,520.00 €
Infrastructures and works costs	101,000.00 €
Total	4,000,000.00 €